

REPORT TO:	Communities and Wellbeing Overview and Scrutiny Committee ; Resources Overview and Scrutiny Committee; Special Overview and Scrutiny Committee	
DATE:	14 th July 2025; 16 th July 2025; 23 rd July 2025	
REPORT OF:	Scrutiny & Policy Officer	
REPORT AUTHOR:	Susan Gardner, Scrutiny and Policy Officer	
TITLE OF REPORT:	Co-optee Vacancies on the Overview & Scrutiny Committees	
EXEMPT REPORT (Local Government Act 1972, Schedule 12A)	No	Not applicable
KEY DECISION:	No	If yes, date of publication:

1. Purpose of Report

- 1.1 To advise the Overview and Scrutiny Committees of a remaining co-optee vacancy each, for a young person (aged between 18 & 25 years), on the Communities and Wellbeing Overview & Scrutiny Committee and the Resources Overview & Scrutiny Committee;
- 1.2 To inform Overview and Scrutiny Committee of a new co-optee vacancy on the Special Overview & Scrutiny Committee.

2. Recommendations

That the Overview & Scrutiny Committees note the co-optee vacancies on each Committee and give consideration to new nominations. All vacancies may be filled in year with approval from Council. There are vacancies on the following Committees:

- 2.1 That a vacancy remains on the Communities and Wellbeing Overview & Scrutiny Committee for the appointment of a young person onto the Committee as co-optee until the end of 2025/26.
- 2.2 That a vacancy remains on the Resources Overview & Scrutiny Committee for the appointment of a young person onto the Committee as a co-optee until the end of 2025/26.
- 2.3 That a vacancy has arisen on the Special Overview & Scrutiny Committee for a co-optee to be appointed until the end of 2025/26.

2.4 That Andy Tatchell be thanked for his contributions to the Special Overview & Scrutiny Committee.

3. Reasons for Recommendations and Background

3.1 The Councils Constitution, Overview and Scrutiny Procedure Rule C2 states:

“Up to four members of the public may be appointed to each Overview and Scrutiny Committee as non-voting co-optees, if they are deemed to have relevant experience of matters falling within the remit of that Overview and Scrutiny Committee”.

(i) Co-optees may be appointed following nomination by a councillor or following an application received directly from a member of the public.

(ii) Applications received directly from the public will be considered first at the relevant Overview and Scrutiny Committee. The Committee will consider the knowledge and experience of the applicant relevant to the terms of reference or work programme of the Committee. If the majority of the Overview and Scrutiny members support the appointment of the applicant, the proposed appointment will be presented to Council for approval.

(iii) Nominations received from councillors will be presented to the Council for approval, if supported by the Chair of the relevant Overview and Scrutiny Committee. In reaching a decision, the Council will consider the knowledge and experience of the nominee relevant to the terms of reference or work programme of the Committee.”

3.2 In 2024/25, there had been three co-optees each appointed, with approval from Full Council, to both the Resources Overview and Scrutiny Committee and the Communities and Wellbeing Overview & Scrutiny Committee until the end of 2025-26. Both Committees had received approval from Full Council to allocate their final co-optee vacancy to a ‘young person (aged between 18 & 25 years)’. Therefore, there remains one co-optee vacancy, for a young person, on each Committee.

3.3 The Special Overview and Scrutiny Committee had appointed two co-optees until the end of 2025-26, however, one vacancy has arisen due to the resignation of Andy Tatchell. Therefore, one co-optee position on the Committee is currently vacant.

3.4 Nominations for the vacant co-optee posts will be considered at future Committee meetings, with recommendations being made for approval to Full Council.

Alternative Options considered and Reasons for Rejection

4.1 Not applicable – this report is to inform the Overview and Scrutiny Committees of the remaining co-optee vacancies on the Committees.

5. Consultations

5.1 None

6. Implications

Financial implications (including any future financial commitments for the Council)	None
Legal and human rights implications	None
Assessment of risk	None
Equality and diversity implications A <i>Customer First Analysis</i> should be completed in relation to policy decisions and should be attached as an appendix to the report.	Not Applicable

7. Local Government (Access to Information) Act 1985: List of Background Papers

7.1 *Agenda, reports and minutes of Council on 26th September 2024 - [Hyndburn Borough Council](#) and 16th January 2025 - [Hyndburn Borough Council](#)*